

# Application for Pollution Control Property Tax Exemption

Appraisal District's Name

Phone (area code and number)

Address, City, State, ZIP Code

**GENERAL INSTRUCTIONS:** This application is for use in claiming a property tax exemption pursuant to Tax Code Section 11.31. You must furnish all information and documentation required by the application concerning property owned on Jan. 1 of the year for which the exemption is requested.

**FILING INSTRUCTIONS:** You must furnish all information and documentation required by this application so that the chief appraiser is able to determine whether the statutory qualifications for the exemption have been met. This document and all supporting documentation must be filed with the appraisal district office in each county in which the property is located. Do not file this document with the Texas Comptroller of Public Accounts. A directory with contact information for appraisal district offices may be found on the Comptroller's website.

**APPLICATION DEADLINE:** You must file the completed application with all required documentation between Jan. 1 and no later than April 30 of the year for which you are requesting an exemption.

**WHEN NEW APPLICATION IS REQUIRED:** Pursuant to Tax Code Section 11.43(c), if the chief appraiser grants the exemption, you need not reapply annually unless the chief appraiser requires it to confirm current qualifications for the exemption. The chief appraiser must deliver a written notice that a new application is required, accompanied by an appropriate application form.

## OTHER IMPORTANT INFORMATION

Pursuant to Tax Code Section 11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

### Step 1: State the Year for Which You are Seeking an Exemption

State the year for which you are seeking an exemption

### Step 2: Provide Name and Mailing Address of Property Owner and Identity of Person Preparing Application

Name of Property Owner

Mailing Address

City, State, ZIP Code

Phone (area code and number)

Property Owner is a(n) (check one):

Individual     Partnership     Corporation     Other (specify): \_\_\_\_\_

Name of Person Preparing this Application

Title

Driver's License, Personal I.D. Certificate  
or Social Security Number\*

Mailing Address

City, State, ZIP Code

Phone (area code and number)

If this application is for an exemption from ad valorem taxation of property owned by a charitable organization with a federal tax identification number, that number may be provided here in lieu of a driver's license number, personal identification certificate number or social security number: .....

\* Unless the applicant is a charitable organization with a federal tax identification number, the applicant's driver's license number, personal identification certificate number or social security account number is required. Pursuant to Tax Code Section 11.48(a), a driver's license number, personal identification certificate number or social security account number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b). If the applicant is a charitable organization with a federal tax identification number, the applicant may provide the organization's federal tax identification number in lieu of a driver's license number, personal identification certificate number or social security account number.

Step 3: Describe the Property for Which You are Seeking an Exemption

Separately identify each item of personal property and each parcel of real property.

General Description of Property	
Property Location (street address, city, state, ZIP code)	
Legal Description (if known)	Appraisal District Account Number (if known)
General Description of Property	
Property Location (street address, city, state, ZIP code)	
Legal Description (if known)	Appraisal District Account Number (if known)
General Description of Property	
Property Location (street address, city, state, ZIP code)	
Legal Description (if known)	Appraisal District Account Number (if known)

Attach additional pages as necessary.

Step 4: Attach Use Determination

Attach the use determination issued for the property by the Texas Commission on Environmental Quality.

Step 5: Read, Sign and Date

By signing this application, you certify that the information provided in this application is true and correct.

sign here

Authorized Signature

Date

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.