

# Request for Written Statement About Delinquent Taxes for Tax Foreclosure Sale

Hartley CAD

County Tax Office

806-365-4515

Phone (area code and number)

PO Box 405 / 1011 4th St. Hartley, TX 79044

Address, City, State, ZIP Code

**GENERAL INSTRUCTIONS:** This form is for use by a purchaser of property at a tax foreclosure sale under Tax Code Section 34.01 to request a written statement regarding delinquent taxes from a county assessor-collector pursuant to Tax Code Section 34.015.

**Pursuant to Tax Code Section 34.015(n), a person who knowingly violates Tax Code Section 34.015 commits a Class B misdemeanor offense.**

## Step 1: Name, Address, Request Date, Fee Payment

Requesting Person/Company's Name

Current Mailing Address

Address to Which Statement Should be Sent (if different from current mailing address)

City, State, ZIP Code

Phone (area code and number)

Date of Request

Check if you wish a phone call when ready. To cover the costs, this request requires a fee of \$ \_\_\_\_\_. Fee Paid \$ \_\_\_\_\_

## Step 2: Properties Currently Owned by Person/Company Listed in Step 1

List all properties **currently** owned by the person/company listed in Step 1 and located in this county or in any school district or city located in part in this county. For each property, state account number, date acquired, property address and legal description. You may attach a copy of the latest tax bill for each property.

Property Account Number

Date Acquired

Property Address

Legal Description

Property Account Number

Date Acquired

Property Address

Legal Description

(Attach additional sheet if necessary.)

Step 3: Properties Formerly Owned by Person/Company Listed in Step 1

List all properties formerly owned by the person/company listed in Step 1 and located in this county or in any school district or city located in part in this county. For each property, state account number, date acquired, property address and legal description. You may attach a copy of the latest tax bill for each property.

Property Account Number \_\_\_\_\_ Date Acquired \_\_\_\_\_

Property Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Property Account Number \_\_\_\_\_ Date Acquired \_\_\_\_\_

Property Address \_\_\_\_\_

Legal Description \_\_\_\_\_

(Attach additional sheet if necessary.)

Step 4: Signature of Requesting Person

I, (requesting person) \_\_\_\_\_ being first duly placed under oath by the undersigned official authorized to administer oaths under the laws of this State, do solemnly swear that the information herein and attached is true and correct.

Signature and Title, if Applicable, of Requesting Person (Must be signed before notary public or officer.)

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public Signature \_\_\_\_\_

Notary Public in and for the State of \_\_\_\_\_

Collector's Use

\$ \_\_\_\_\_ Fee Collected

\_\_\_\_\_ Taxing Units Notified

\_\_\_\_\_ Final Statement

\_\_\_\_\_ Requesting Person Notified by Mail

\_\_\_\_\_ Requesting Person Notified by Phone