

Tom Green County Appraisal District Job Listing

DESCRIPTION:

Position: Commercial Personal Property Appraiser

Description: This position is responsible for the appraisal of Business Personal property. Activities associated with this position include: field inspection , data collection, data entry, great customer service skills, dependable and ability to work with others as a team. Basic knowledge of business machines, computer software and systems. This position requires your own data entry work and representing the District at informal meetings and at Appraisal District Review Board Hearings.

REQUIREMENTS:

Application submitted to Tom Green County Appraisal District @ cindy.h@tomgreencad.com or bill.b@tomgreencad.com

Graduate of accredited high school or equivalent, some college desirable in real estate, math, economics, marketing or business courses.

Mass Appraisal experience with RPA Preferred.

Valid Driver's Texas License and Proof of Liability Insurance Coverage.

Auto allowance provided by Tom Green County Appraisal District.

Subject to a background check and random alcohol/drug testing.

BENEFITS:

Paid B-weekly rate

Health and Dental Insurance Provided by CAD

Life Insurance \$50,000 Provided by CAD

Paid Time off 25 days accrued per year

Training Provided by the CAD

Social Security TGCAD does not participate

Retirement Plan 10% contributed by Tom Green CAD & 5% by Employee

Salary depends on qualification and experience