

Tom Green County Appraisal District Job Listing

Positions: #1 Residential Appraiser or #2 Commercial Appraiser

Description: Position is responsible for the appraisal of Residential or Commercial Property. Activities associated with this position include field inspection, data collection, data entry, customer service skills, dependable and ability to work with others as a team. Basic knowledge of business machines and computer software. This position requires your own data entry work and representing the District at informal meetings and at the ARB Hearings. Applicants need a valid Texas Drivers license & proof of liability insurance coverage.

COMMERCIAL APPRAISAL ACTIVITIES

- Identifying and listing new commercial property.
- Reappraisal of existing commercial property.
- Development and maintenance of commercial cost & income schedules.
- Valuation of commercial land, vacant and improved.
- Sales analysis of commercial properties.

RESIDENTIAL APPRAISAL ACTIVITIES

- Identifying and listing new residential property.
- Reappraisal of existing residential property.
- Development and maintenance of residential schedules.
- Valuation of residential land, vacant and improved

Preferred Applicants to be registered with TDLR and hold the RPA designation

Graduate of accredited high school or equivalent, some college desirable in real estate, math, economics, marketing or business courses.

Salary is contingent upon experience and qualifications.

Please submit Application to Tom Green County Appraisal District @ info@tomgreencad.com.