

ONLINE PROTEST INSTRUCTIONS

Upon locating and accessing your account on the website, you can start your Online Protest by clicking the [“File Notice of Protest for this Property”](#) link, under the “Available Actions” header.



You will then be redirected to the **Property Appraisal Notice of Protest** form:

PROPERTY APPRAISAL NOTICE OF PROTEST TAX YEAR 2021

IMPORTANT: THE DEADLINE TO FILE YOUR PROTEST IS 5/29/2021
TO EXPEDITE YOUR PROTEST: USE THIS FORM OR FILE ONLINE R000017649

FILE EARLY! Early filers may benefit from shorter waiting times, flexibility in scheduling and length of hearing time.

GENERAL INSTRUCTIONS: This form is for use by a property owner or an owner's designated agent to file a protest with the Appraisal Review Board (ARB) pursuant to Tax Code Section 41.41. Lessees contractually obligated to reimburse a property owner for property taxes may be entitled to protest as a lessee if all Tax Code requirements are met, including those in Tax Code Section 41.413.

FILING INSTRUCTIONS: This document and all documentation must be filed with the ARB. Do not file with the Texas Comptroller of Public Accounts.

DEADLINES: With exceptions, the typical deadline for filing a notice of protest is midnight, 5/29/2021 (Tax Code Section 41.44) If mailed, it should be postmarked by deadline date. If hand delivered to ARB office, it must be delivered before closing.

NOTICE: The Comptroller's office may not advise a property owner, a property owner's agent, the chief appraiser or any appraisal district employee on a matter that the Comptroller's office knows is the subject of a protest to the ARB. Consult Tax Code Chapter 41 or the ARB hearing procedures for more information.

SECTION 1: Property Owner or Lessee

Owner Name: MOORE CHARLES Person Age 65 or Older Disabled Person Spouse of Military Member or Veteran
 Military Service Member Military Veteran

Owner Address: _____
Owner City, St, Zip: GLEN ROSE, TX 76043
Email Address: * _____
Phone Number: * _____

SECTION 2: Property Description

Account #: R000017649
Legal Description: Acres: 21.800, Tract: 3, Abst: A81, A81 ED PERKINSON, TRA...
Situation Address: CR 2008 - 0 -
*Agency Information - Leave Blank if no Agent Exists
Agency Code/Name: _____
Agency Address: _____
Agency City, St, Zip: _____

SECTION 3: Reason For Protest

To preserve your right to present each reason for your protest to ARB according to law, be sure to select all boxes that apply. Failure to select the box that corresponds to each reason for your protest may result in your inability to protest an issue that you want to pursue. Reasons for protest may not be changed or added at a hearing. You have the right to consult with a lawyer or property tax consultant for assistance.

<input type="checkbox"/> Incorrect appraised (market) value	<input type="checkbox"/> Owner's name is incorrect
<input type="checkbox"/> Value is unequal compared with other properties	<input type="checkbox"/> Property description is incorrect
<input type="checkbox"/> Exemption was denied, modified or cancelled	<input type="checkbox"/> Change in use of land appraised as ag-use, open-space or timberland
<input type="checkbox"/> Ag-use, open-space or other special appraisal was denied, modified or cancelled	<input type="checkbox"/> Incorrect appraised or market value of land under special appraisal for ag-use, open-space or other special appraisal
<input type="checkbox"/> Property is not located in this appraisal district or otherwise should not be included on the appraisal district's record	<input type="checkbox"/> Property should not be taxed in (name of taxing unit)
<input type="checkbox"/> Temporary disaster damage exemption was denied or modified	<input type="checkbox"/> Incorrect damage assessment rating for a property qualified for a temporary disaster exemption
<input type="checkbox"/> Failure to send required notice (type)	<input type="checkbox"/> Other(specify): _____

SECTION 4: Additional Facts

Provide facts that may help resolve this protest. Attach additional pages if necessary. Ex: complete copies of Settlement Statement and Uniform Residential Appraisal Report, if recently purchased property. What is your opinion of your property's value? (Optional) \$ _____

SECTION 5: Hearing Type

Due to recent health concerns, individuals will not be able to appear in person before the Appraisal Review Board (ARB). I intend to appear at the ARB hearing scheduled for my protest in the following manner (Check only one box):

By telephone conference call and will submit evidence with a written affidavit to ARB before the hearing begins. Review ARB's hearing procedures for specific telephone conference call procedures.

On written affidavit submitted with evidence and delivered to ARB before the hearing begins.

SECTION 6: ARB Hearing Procedures

I request my notice of hearing to be delivered by (check one box only):

Certified mail and agree to pay the cost First-Class mail (no charge)

Email to the electronic address I provided in Section 1

SECTION 7: Certification and Signature

Property Owner Property Owner's Agent Other: _____

Print Name of Property Owner or Authorized Representative _____ Signature of Property Owner or Authorized Representative _____ Date _____

If you try to file online but do not receive a confirmation, you must file your protest by the deadline date, in person, by mail, or by common or contract carrier:

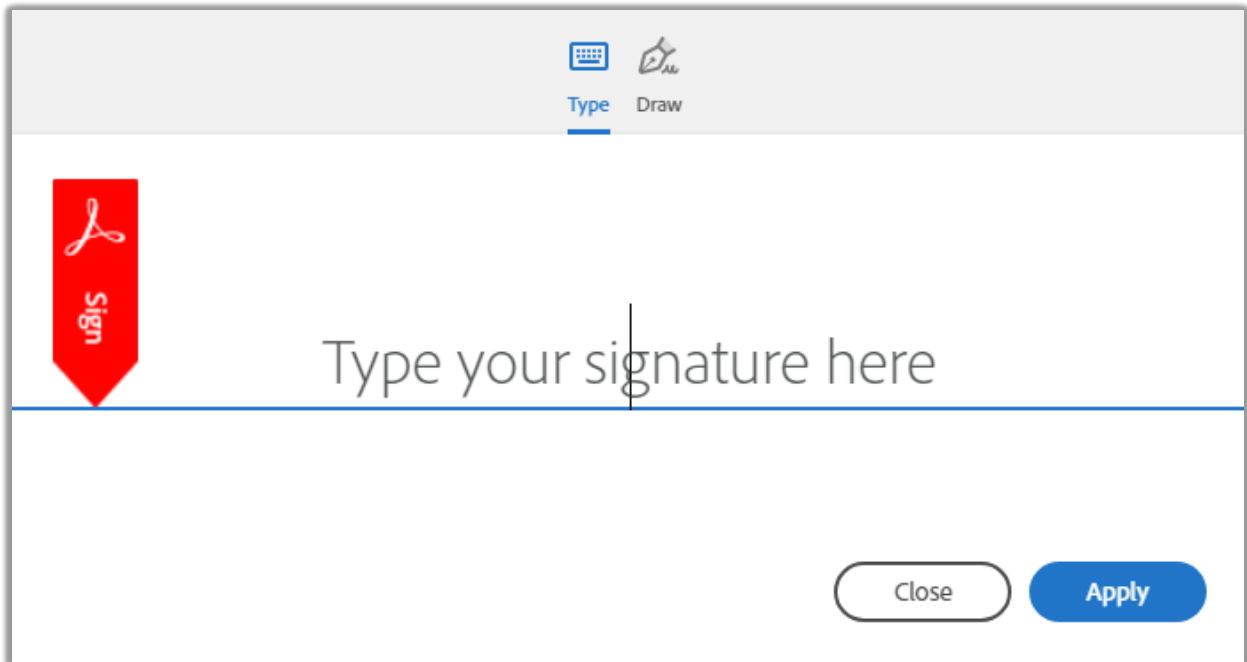
Mail to: APPRAISAL DISTRICT 4408 SANTA FE DR Phone: (817) 596-0077 Deliver to: APPRAISAL DISTRICT 4408 SANTA FE DR

*An email address of a member of the public could be confidential under Government Code Section 552.137; however, by indicating the email address on this form, you are affirmatively consenting to its release under the Public Information Act. If you later decide to appear by telephone conference call, you must provide written notice to ARB at least 10 days before the hearing date. You are responsible for providing access to the call to any person(s) you wish to invite to participate in the hearing.

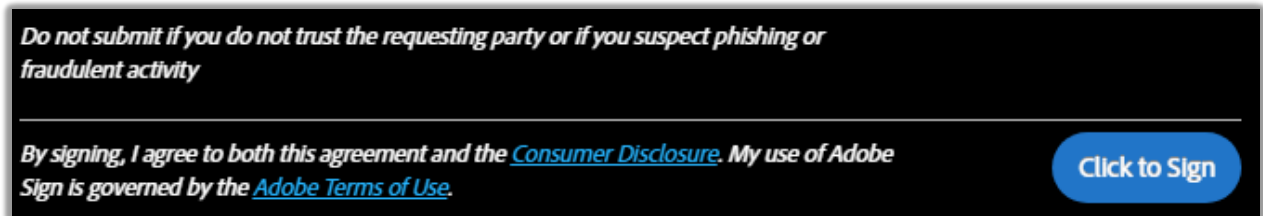
The yellow highlighted are the fields that you can input your protest information.

Fields with a red star are required fields.

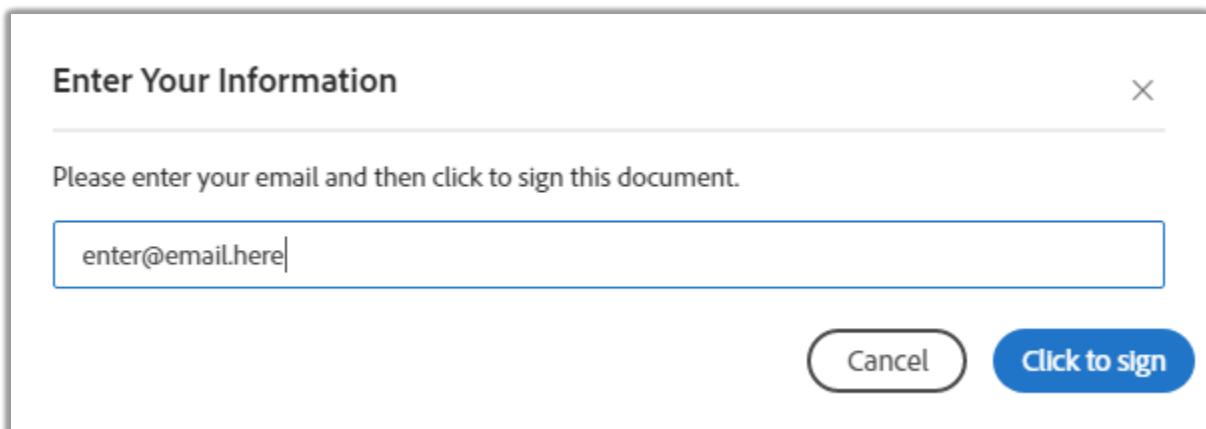
When you click on the “Click here to sign” field, a pop-up for you signature will appear in your browser:



After signing and clicking the “Apply” button. Another pop-up will appear in your browser and you will click on the “Click to Sign” button:



You will then get another pop-up that will appear in your browser, where you will enter your email address and then click on the “Click to Sign” button:



At this point, your document will process and your browser will alert you that an email was sent to you to confirm your email and your protest:

Just one more step

We just emailed you a link to make sure it's you. It'll only take a few seconds, and we can't accept your signature on "NOP_ANYCAD" until you've confirmed.

You will receive an email and within that email there will be a [“Confirm my email address”](#) link that you will need to click:

Thank you for signing NOP_ANYCAD. To complete the process, you just need to confirm your email address using the link below. It will only take seconds.

[Confirm my email address](#)

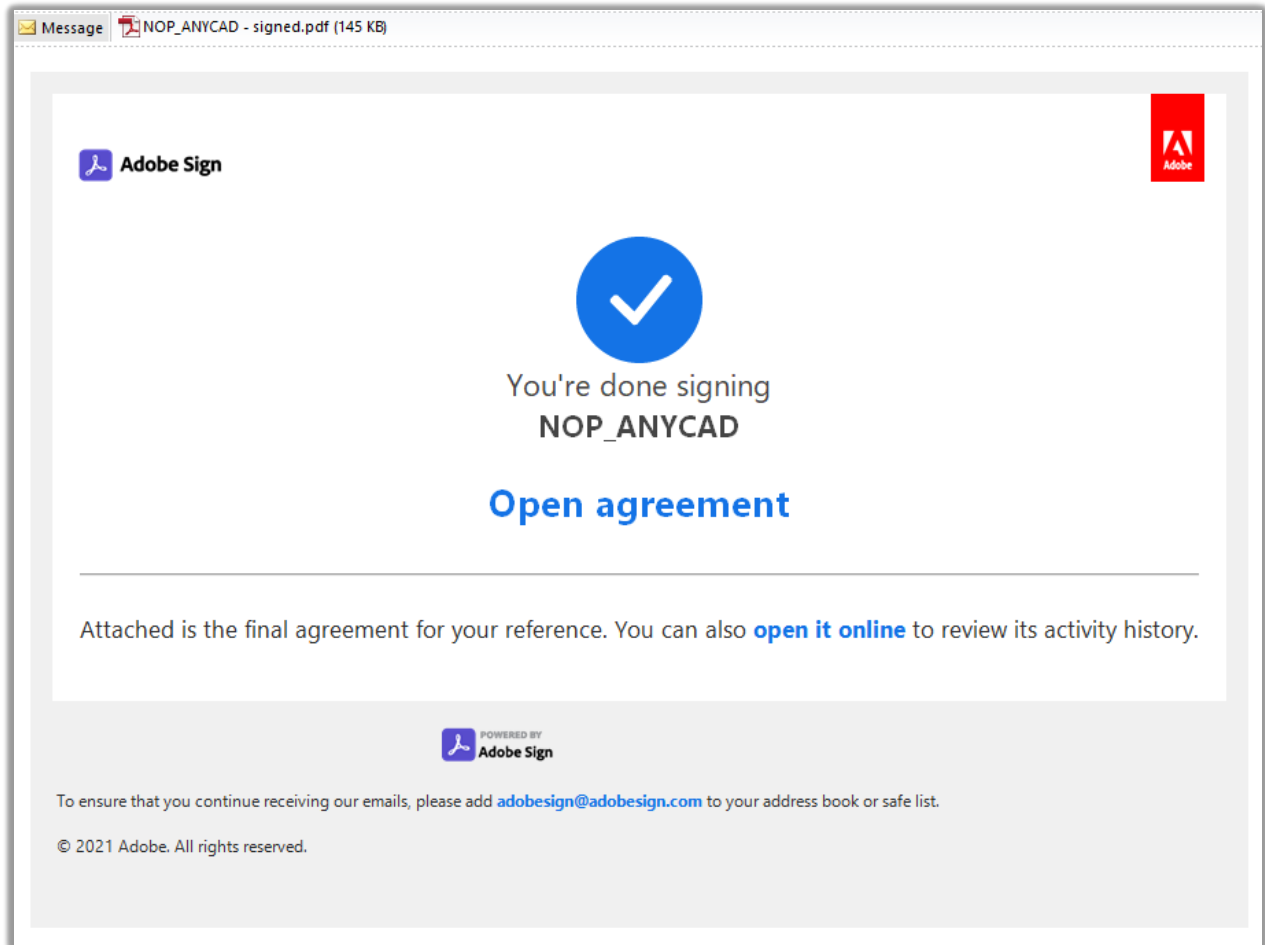
After you confirm your signature and other form participants have fulfilled their roles, all parties will receive a completed copy of NOP_ANYCAD as a PDF.

To ensure that you continue receiving our emails, please add adobesign@adobesign.com to your address book or safe list.

A new page will open in your browser confirming that your protest has been submitted:

Your e-signing of NOP_ANYCAD has been verified. A copy of the signed document is being sent to you.

You will receive also receive an email confirming that your protest has been submitted:



A PDF copy of your submission will be attached to this email. You can also view a copy of this online by clicking on the "[open it online](#)" link in the email.