

December 6, 2017

The Montague County Tax Appraisal District Board of Directors met in regular session on Wednesday, December 6, 2017 at 3:30 p.m. in the Montague County Tax Appraisal District Meeting Room.

Members present were: Bert Cunningham, David Fenoglio, Tom Jenkins, Bret Meekins and Chief Appraiser–Kim Haralson. Robert Hensell and Montague County Tax Assessor-Collector Sydney Nowell were absent.

Chairman-David Fenoglio declared a quorum present and called the meeting to order.

Minutes of the August 30, 2017 meetings were presented for approval. Bert Cunningham made a motion to approve the minutes as presented. Motion was seconded by Bret Meekins and approved by all members present.

Chief Appraiser – Kim Haralson presented the 2018-2019 Board of Directors election results. A motion was made by Bret Meekins to accept the 2018 – 2019 Board of Directors election results as presented – Bert Cunningham, David Fenoglio, Robert Hensell, Tom Jenkins and Bret Meekins. Tom Jenkins seconded the motion. Motion was approved by all members present.

Chairman – David Fenoglio opened the sole 2018-2019 Financial Depository Bid received from Sanger Bank-Bowie Texas. A motion to accept the Depository Bid as presented was made by Bert Cunningham, seconded by Tom Jenkins and approved by all members present.

A motion to appoint Don MacLaughlin and Freddie Williams to the 2018-2019 Agricultural Advisory Committee was made by Tom Jenkins. Bert Cunningham seconded the motion and approved by all members present.

Bert Cunningham made a motion to appoint Carol Mansel to the Appraisal Review Board for the 2018-2019 term. Motion was seconded by Tom Jenkins and approved by all members present.

A motion to appoint Jack Nabours as Chairman and John Sickles as Secretary to the 2018-2019 Appraisal Review Board was made by Bret Meekins, seconded by Bert Cunningham and approved by all members present.

Appraisal Roll Corrections and Supplements – approved by the Appraisal Review Board on November 15, 2017 – were presented for consideration. Bert Cunningham made a motion to accept the Appraisal Roll Corrections & Supplements as presented. Motion was seconded by Tom Jenkins and approved by all members present.

The Emergency & Disaster Recovery Plan was presented for review. A motion to accept the Emergency & Disaster Recovery Plan – as presented was made by Tom Jenkins, seconded by Bret Meekins and approved by all members present.

The Investment Policy was presented for review. Bret Meekins made a motion to accept the Investment Policy as presented. Bert Cunningham seconded the motion and was approved by all members present.

The Employee Manual was presented for review. A motion to accept the Employee Manual as presented was made by Bert Cunningham, seconded by Bret Meekins and approved by all present members.

Chief Appraiser – Kim Haralson presented a proposal for equipment and software maintenance purchase from Pitney Bowes. A motion to purchase the presented equipment/software maintenance as presented was made by Bret Meekins. Bert Cunningham seconded the motion and approved by all members present.

2017 Budgets were presented for review. Bret Meekins made a motion to include \$2,256.28 in Insurance Proceeds – Revenue AD and increase Vehicle Expense AD-Appraisal Services \$2,256.28. Motion was seconded by Bert Cunningham and approved by all members present. Bret Meekins made a motion to move \$3200 from Postage Expense-Office Expense AD to Office Equipment – Capital (AD). Bert Cunningham seconded the motion and approved by all members present. A motion to commit \$25,000 surplus funds (not committed to capital outlay) from the 2017 Appraisal Budget to the 2017 – Mapping Services – Appraisal Services was made by Bret Meekins, seconded by Bert Cunningham and approved by all members present. Tom Jenkins made a motion to move \$3200 from Postage Expense – Office Expense Tax Collections to Office Equipment – Office Expense Tax Collections. Motion was seconded by Bret Meekins and approved by all members present.

Chief Appraiser – Kim Haralson gave the following report:

The 2012 Compressor ongoing lawsuit has gone before the Texas Supreme Court.

The gutter on the back corner of the building was backed into and is being replaced.

The appraisers have completed their field checks for Nocona ISD and Prairie Valley ISD-Tax Year 2018. They are working on properties to be re-checked.

Christy with the Texas Comptroller of Public Accounts reported the M.A.P.S. review is complete. The results will be available in January 2018.

Current year tax collections are at 12% of the original roll collected.

Public Comments: None

A motion to adjourn was made by Bret Meekins, seconded by Bert Cunningham and approved by all members present.

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Secretary

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President