

December 16, 2020

The Montague County Tax Appraisal District Board of Directors met in regular session on Wednesday, December 16, 2020 at 3:40 p.m. in the Montague County Tax Appraisal District Meeting Room.

Members present were David Fenoglio, Tom Jenkins, Bret Meekins and Tax Assessor-Collector Kathryn Phillips.

A quorum was declared present by Secretary – Tom Jenkins and the meeting was called to order.

Minutes of the September 2, 2020 meetings were presented for consideration. Bret Meekins made a motion to approve the minutes as presented. Motion was seconded by David Fenoglio and approved by all members present.

Secretary- Tom Jenkins announced the beginning of Executive Session-Texas Open Meetings Act Government Code Section 551.074: Personnel Matters at 3:32 p.m.

Secretary- Tom Jenkins announced the close of Executive Session-Texas Open Meetings Act Government Code Section 551.074: Personnel Matters at 3:35 p.m.

A motion to accept the Chief Appraiser's Evaluation as presented by Secretary–Tom Jenkins was made by Tom Jenkins. Motion was seconded by Bret Meekins and approved by all members present.

Appraisal Review Board Corrections & Supplements (approved by the Appraisal Review Board on December 9, 2020) were presented for consideration. A motion to approve the ARB Corrections & Supplements as presented was made by Bret Meekins, seconded by David Fenoglio and approved by all members present.

Holidays for 2021 were presented for approval. A motion to accept the 2021 Holidays as presented was made by Bret Meekins, seconded by David Fenoglio and approved by all members present.

Secretary – Tom Jenkins opened a proposed Audit Contract for Fiscal Years 2020 & 2021 from Stephen G. Gilland, PC. A motion by Bret Meekins and second by David Fenoglio was made to accept the Audit Contract for Fiscal Years 2020 & 2021 as proposed by Stephen G. Gilland, PC. All members present approved the motion.

Appraisal Review Board members were discussed. A motion by Bret Meekins was made to reappoint Dan Fenoglio to the Appraisal Review Board for the 2021-2022 term. Motion was seconded by David Fenoglio and approved by all members present.

A member for the Agriculture Advisory Committee – 2021-2022 term was discussed. A motion to reappoint Justin Hansard to the Agriculture Advisory Committee for the 2019-2020 term was made by Bret Meekins, seconded by David Fenoglio and approved by all members present.

The 2020 Appraisal Budget was reviewed.

Bret Meekins made a motion to include \$924.31 in Insurance Proceeds – Revenue AD and increase Vehicle Expense AD – Appraisal Services \$924.31. Motion was seconded by David Fenoglio and approved by all members present.

A motion to commit \$30,000 surplus funds (not committed to Capital Outlay) to the Unfunded Actuarial Liability of the Texas County & District Retirement System was made by Bret Meekins, seconded by David Fenoglio and approved by all members present.

The 2020 Tax Collections Budget was reviewed.

Bret Meekins made a motion to commit \$20,000 surplus funds to the Unfunded Actuarial Liability of the Texas County & District Retirement System. David Fenoglio seconded the motion and approved by all members present.

The Public Funds Investment Policy was presented for review. Bret Meekins made a motion to accept the Public Funds Investment Policy as presented. Motion was seconded by David Fenoglio and approved by all members present.

The Emergency and Disaster Policy was presented for review. A motion to accept the Emergency and Disaster Policy as presented was made by Bret Meekins, seconded by David Fenoglio and approved by all members present.

Chief Appraiser – Kim Haralson gave the following report:

The stand-alone website, per Senate Bill 2 will be available January 1, 2021.

Current Tax Collections are at 22%.

The appraisers are re-appraising the Nocona ISD & Prairie Valley ISD for Tax Year 2021.

Public Comments: None

A motion to adjourn was made by David Fenoglio, seconded by Bret Meekins and approved by all members present.

---

Secretary

---

President