

Minutes of The Appraisal Review Board Meeting

The Sabine County Appraisal Review Board met in a public meeting Wednesday May 7, 2025, at 11:00am. The following members were present:

Jerry Pickard Jr-Chairman
Pamela Havron-Secretary
Daniel Dructor-Member
Ronald Ray-Member

Also present: Tina Ford and Yvette Holman – Sabine County Appraisal District

AGENDA ITEM 2025-001 STATEMENT OF OATH OF OFFICE

Each member was sworn in and Oaths of Office were executed and notarized.

AGENDA ITEM 2025-002 PURSUANT TO SECTION 6.42(A) OF THE TEXAS PROPERTY CODE,
NOTIFY ARB MEMBERS APPOINTMENT FOR THE 2025 OFFICERS.

Chief Appraiser Tina Ford notified the ARB member of the Appointment of officers for 2025.

AGENDA ITEM 2025-003 CALL THE MEETING TO ORDER

Chairman Jerry Pickard Jr. called meeting to order at 11:10am.

AGENDA ITEM 2025-004 ESTABLISH A QUORUM

Chairman Jerry Pickard Jr. acknowledge that a quorum had been established.

AGENDA ITEM 2025-005 PUBLIC ACCESS

Chairman Jerry Pickard Jr. acknowledged that there was no public access.

AGENDA ITEM 2025-006 Approve the Appraisal Review Board Hearing Rules & Procedures.

Mr. Dructor motion to appoint a single panel member as needed or when requested a single member. Pamela Havron second the motion all was in favor motion carried.

AGENDA ITEM 2025-007 A property owner or agent may not access the appraisal district office network or internet connection or any of the appraisal district technology or equipment, other than that may available under this section. Jerry Pickard Jr. motion to accept the changes made to the Resolution of the Appraisal Review Board Hearing Rules & Procedures. Pam Havron second the motion all was in favor motion carried.

AGENDA ITEM 2025-008 The Chief Appraiser shall make and subscribe an affidavit on the submission of the completed appraisal records to the appraisal review board for review and determination of protests. The Chief Appraiser, Tina Ford submitted the completed appraisal records to the Chairman of the Appraisal Review Board, Jerry Pickard Jr. accepted the appraisal records and signed the form. Tina also reported that the year before we sent out about 20,000


notices, last year it was 11,000 this year it was 600. Countywide the property values went up about 2percent and that was an average of everything some people went down and some went down. Tina advised the board that the protest may last for about one week we will start around June 16, 2025, if you have any conflicts to let her know. Mr. Dructor asked what if he wanted to protest. Mrs. Tina advised him that he has the right to protest.

AGENDA ITEM# 2025-009 The Chief Appraiser shall submit corrections of Appraisal Roll to the Appraisal Review Board.

The Chief Appraiser, Tina Ford, submitted the corrections of the Appraisal Roll to the Appraisal Review Board. The Appraisal Review Board accepted the corrections to the Appraisal Roll as submitted.

AGENDA ITEM# 2025-010 ADJOURNMENT

Ronald Ray motion to adjourn the meeting , Pam Havron second the motion all members present was in favor and the motion carried, meeting adjourned at 11:40am.



Jerry Pickard Jr, Chairman



Tina Ford, Chief Appraiser

Minutes prepared by: 
Yvette Holman