

SABINE COUNTY APPRAISAL DISTRICT

BOARD OF DIRECTORS

NOTICE OF PUBLIC MEETING

Notice is hereby given that a Public Meeting will be held on

Monday, March 7, 2022 at 12:00pm

The Sabine County Appraisal Board of Directors will meet in a regular session on Monday, March 7, 2022. The meeting will begin at 12:00pm, and will be held at the Sabine County Appraisal District office located at 1910 Worth St., Hemphill, Texas.

- 2022-001 CALL MEETING TO ORDER
- 2022-002 ESTABLISH A QUORUM
- 2022-003 PUBLIC ACCESS
- 2022-004 SWEAR IN BOARD MEMBERS
- 2022-005 ELECT OFFICERS: CHAIRMAN, VICE CHAIRMAN, SECRETARY
- 2022-006 APPROVE TAX ASSESSOR, MARTHA STONE, AS VOTING MEMBER OF THE BOARD
- 2022-007 APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON NOVEMBER 16, 2021
- 2022-008 DISCUSS / APPROVE EXPENDITURES FROM NOVEMBER 1, 2021 THROUGH FEBRUARY 28, 2022
- 2022-009 REVIEW / APPROVE SUPPLEMENTS MADE TO THE CERTIFIED APPRAISAL ROLL FROM NOVEMBER 16, 2021 THROUGH MARCH 6, 2022
- 2022-010 REVIEW & VERIFY ANNUAL CONTRACTS:
 - 1. SOUTHWEST DATA SOLUTIONS - \$19,016
 - 2. PICTOMETRY - \$15,500
 - 3. PRITCHARD & ABBOTT - \$11,000
- 2022-011 APPROVE ENGAGEMENT LETTER FOR MITCHELL T. FONTENOTE, CERTIFIED PUBLIC ACCOUNTANT, INC. AS AUDITOR FOR THE APPRAISAL DISTRICT
- 2022-012 DISCUSS WITH POSSIBLE ACTION ON REVISION OF AUTHORIZED SIGNERS ON CHECKING ACCOUNT AT SOUTHSIDE BANK
- 2022-013 DISCUSS PROPERTY VALUE STUDY FOR 2021 FROM THE STATE COMPTROLLER'S OFFICE
- 2022-014 DISCUSS MAPS REVIEW FOR 2021 FROM THE STATE COMPTROLLER'S OFFICE
- 2022-015 DISTRICT REPORT
- 2022-016 ADJOURNMENT

FILED FOR RECORD
AT 9:47 O'CLOCK A M

MAR 04 2022

Jamie Clark
Clerk, County Court, Sabine County
By Cheryl Thomas DEPUTY

Monday, March 7, 2022, the Sabine County Appraisal District Board of Directors met in a regular session. The following members were present:

Lloyd Ford	Chairman – County Representative
Steve Conn	Vice Chairman – HISD Representative
Andrew Mills	County Representative
Britney Quick	WSISD Representative
Tom Beall	HISD Representative
Sheilah Martin	HISD Representative
George Young	Sabine County Hospital Representative
Martha Stone	Board Secretary

Also present: Tina Ford, Ginger Bailey and Yvette Holman from the Sabine County Appraisal District.

AGENDA ITEM 2022-001 CALL THE MEETING TO ORDER

Chairman Lloyd Ford called the meeting to order at 12:12pm.

AGENDA ITEM 2022-002 ESTABLISH A QUORUM

Chairman Lloyd Ford acknowledged that a quorum had been established.

AGENDA ITEM 2022-003 PUBLIC ACCESS

Chairman Lloyd Ford acknowledged that there were no members of the public present.

AGENDA ITEM 2022-004 SWEAR IN BOARD MEMBERS.

The Oath of Office was administered to each board member by Ginger Bailey, Notary Public.

AGENDA ITEM 2022-005 ELECT OFFICERS: CHAIRMAN, VICE CHAIRMAN, SECRETARY

Tom Beall moved to appoint Lloyd Ford as Chairman, Steve Conn as Vice Chairman and Martha Stone as Secretary of the Board of Directors for the Sabine County Appraisal District.

AGENDA ITEM 2022-006 APPROVE TAX ASSESSOR, MARTHA STONE, AS VOTING MEMBER OF THE BOARD

Steve Conn moved to approve Martha Stone, Tax Assessor as a voting member of the Board of Directors for the Sabine County Appraisal District

AGENDA ITEM 2022-007 APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON NOVEMBER 16, 2021.

Andrew Mills moved to approve the minutes as submitted for November 16, 2021. Brittney Quick seconded the motion. The motion carried with all in favor.

AGENDA ITEM 2022-008 DISCUSS / APPROVE EXPENDITURES FROM NOVEMBER 1, 2021 THROUGH FEBRUARY 28, 2022

Chief Appraiser, Tina Ford, stated that the expenditure reports had not been received from accountant Melissa McGee prior to the start of the meeting. Chairman, Lloyd Ford stated that this agenda item would be postponed until the next meeting. No action was taken.

AGENDA ITEM 2022-009 REVIEW / APPROVE SUPPLEMENTS MADE TO THE CERTIFIED APPRAISAL ROLL FROM NOVEMBER 16, 2021 THROUGH MARCH 6, 2022

Steve Conn moved to approve the supplemental changes to the Certified Appraisal Roll from November 16, 2021 through March 6, 2022. Brittney Quick seconded the motion. All voted for and the motion carried.

AGENDA ITEM 2022-010 REVIEW & VERIFY ANNUAL CONTRACTS:

- 1) SOUTHWEST DATA SOLUTIONS - \$19,016
- 2) PICTOMETRY - \$15,500
- 3) PRITCHARD & ABBOTT - \$11,000

Chief Appraiser, Tina Ford went over the above listed annual contracts and stated that no action or approval was required at this time. This information was for presented to keep the Board apprised of the upcoming contracts and expenditures.

AGENDA ITEM 2022-011 APPROVE ENGAGEMENT LETTER FOR MITCHELL T. FONTENOT, CERTIFICED PUBLIC ACCOUNTANT, INC., AS AUDITOR FOR THE APPRAISAL DISTRICT

Steve Conn moved to approve the engagement letter for Mitchell T. Fontenot, Certified Public Accountant, Inc. as auditor for the Sabine County Appraisal District. George Young seconded the motion. The motion carried with all in favor.

AGENDA ITEM 2022-012 DISCUSS WITH POSSIBLE ACTION ON REVISION OF AUTHORIZED SIGNERS ON CHECKING ACCOUNT AT SOUTHSIDE BANK

Chief Appraiser, Tina Ford, stated that Tiffani Bradberry, former member of the Sabine County Appraisal District, was still listed as a signer on the account at Southside Bank and that the Board may want to consider revising the authorized signers. Tom Beall moved to revise the authorized signers to the account removing Tiffany Bradberry and leave the remaining authorized signers as Tina Ford, Ginger Bailey and Martha Stone. Steve Conn seconded the motion. The motion carried with all in favor.

AGENDA ITEM 2022-013 DISCUSS PROPERTY VALUE STUDY FOR 2021 FROM THE STATE
COMPTROLLER'S OFFICE

Chief Appraiser, Tina Ford, presented the Property Value Study from the State Comptroller's Office for 2021. This report was for informational purposes only. No action was required.

AGENDA ITEM 2022-014 DISCUSS MAPS REVIEW FOR 2021 FROM THE STATE
COMPTROLLER'S OFFICE


Chief Appraiser, Tina Ford, presented the MAPS review for 2021 from the State Comptroller's Office. This report was for informational purposes only and required no action.

AGENDA ITEM 2022-015 DISTRICT REPORT

Chief Appraiser, Tina Ford, gave her District Report. This report was for informational purposes only and no action was required.

AGENDA ITEM 2022-016 ADJOURNMENT

Steve Conn moved to adjourn the meeting. Andrew Mills seconded the motion and the meeting was adjourned at 12:55pm


Lloyd Ford – Chairman


Prepared by Ginger Bailey